## **OVERSEAS WORKERS WELFARE ADMINISTRATION**

## Regional Welfare Office VI

3rd Floor, Robinsons Place Iloilo, Iloilo City

## **Annual Procurement Plan for FY 2022**

Code (PAP)	Procurement Program/Activity/Project	PMO/ End- User	Mode of Procurement	Pre-Proc	Ads/Post of	Pre-bid Conf	Eligibility		lule for Each F Bid Evaluation		Activity Notice of	Contract	Notice to	Delivery/	Acceptance/	Source of Funds	E Total	stimated Budge	(PhP)	со	Remarks (brief description of Program/Project)
` ,	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			Conference	IAEB		Check	Bids			Award	Signing	Proceed	Completion	Turnover						, , , , , , , , , , , , ,
Α.	TRAVEL																				
a.1	Local Travel	Office - Admin/Program	Altenative (Small Value)													GAA		742,500	0.00		Ticket(s) in Transportation of OWWA Officials/Employees during seminars/trainings. Travel to satellite offici in Bacolod. Per EO 77 increased in DTE,
B.	TRAINING AND SCHOLARSHIP EXPENSES																				
b.1	Training Expenses	Office - Admin/Program	Altenative (Small Value)													GAA		326,700	0.00		For staff training/seminar and scholars counseling, values re-orientation training which include trainors fees, venues, and materials in libio and Bacolod. Per EO 77 increased in DTE.
C.	SUPPLIES AND MATERIALS EXPENSES								_												
c.1	Office Supplies Expenses	Office - Admin/Program	Altenative (Small Value)						January 2022	and June 2022						GAA		1,572,334	.47		Reference: Common-Use Supplies and Equipment for FY 2021 (APP-CSE)
c.2	Fuel, Oil and Lubricants Expenses	Office - Admin/Program	Altenative (Small Value)						January 2022	and June 2022						GAA		600,000	0.00		Repatriation of OFWs, Balik Pinas Balik Hanap Buhay Evaluation in Panay and Negros Occidental.
<b>D.</b> d.1	Water Expenses	Office - Admin/Program	Renewal of Existing Contract						with Hydro Bie	n Water Station						GAA		120,000	0.00		Includes drinking water for clients.
d.2	Electricity Expenses	Office - Admin/Program	Renewal of Existing Contract					w	ith Robinsons Lan	d Corporation (M	all)					GAA		550,000	0.00		
E.	COMMUNICATION	AdminyProgram	Existing Contract																		
e.1	EXPENSES																	110,000	0.00		Includes satellite office in Bacolod
	Postage and Courier Services	Office - Admin/Program	Renewal of Existing Contract / Alternative (Small Value)		with JRS											GAA					
e.2	Mobile	Office - Admin/Program	Renewal of Existing Contract		with GLOBE											GAA		132,000	0.00		OWWA Hotline for Iloilo and Bacolod
e.3	Landline	Office - Admin/Program	Renewal of Existing Contract						with GLOB	E and PLDT						GAA		198,000	0.00		lloilo and Bacolod
e.4	Internet Subscription Expenses	Office - Admin/Program	Renewal of Existing Contract						with G	SLOBE						GAA		143,000	0.00		lloilo and Bacolod
	CONFIDENTIAL, INTELLIGENCE AND EXTRAORDINARY																				
f.1	EXPENSES Extraordinary and Miscellaneous Expenses PROFESSIONAL SERVICE	Office - Admin/Program	Altenative (Small Value)															127,050	0.00		
g.1	Consultancy Services	Office - Admin/Program	Renewal of Existing Contract						with DR. FRED	P. GUILLERGAN								240,000	0.00		Medical Retainer
<b>H.</b> h.1	MAINTENANCE					·			·									250,000	0.00		Office repair and improvement
	Repairs and Maintenance- Buildings and Other Structures	Admin.	Renewal of Existing Contract					with	Robinsons Land	Corporation Cont	ractor					GAA					
	Other Machinery and Equipment	Admin.	Altenative (Small Value)					with EPSON	SERVICE CENT	ER and UBIX CC	RPORATION					GAA		150,000			Repair and maintenance of printers and photo copiers.
h.3	Other Transportation Equipment	Admin.	Altenative (Small Value)					wit	h TOYOTA, CRO	DSSWIND and IS	UZU					GAA		600,000	0.00		Maintenance service for motor vehicle
I.	TAXES, INSURANCE PREMIUMS AND OTHER FEES																				
	Taxes, Duties and Licenses	Office - Admin/Program	Renewal of Existing Contract						with	BIR						GAA		6,600			Vehicle License
i.2	Fidelity Bond Premiums	Office - Admin/Program	Renewal of Existing Contract						with Bureau	of TREASURY						GAA		38,500			
i.3	Insurance Expenses	Office - Admin/Program	Renewal of Existing Contract						with	GSIS						GAA		65,040	0.00		For 3 Vehicles

e.1	Rent/Lease Expenses	Admin.	Renewal of Existing Contract						with Robinso	s Land Corporat	on						GAA		2,426,160.00		Rental of Office Building and OSSCO with possible additional area expansion for new programs (Rebate)
e.2	Other Subscription Expenses	Admin.	Renewal of Existing Contract	with J. LANZ ENTERPRISE												GAA		17,050.00		Subscription of Newspaper and Magazines for the OWWA RWO6 Office for one (1) Year.	
	TRAINING AND SEMINARS																				
k.1	PDOS training for OFWs	Program Division	Altenative (Small Value)						schedule every	uesday and Thu	sday						OWWA FUND	108,900.00			
k.2	Language Training and Culture Familiarization for OFWs.	Program Division	Renewal of Existing Contract	schedule every week with Maryluth Supresencia (Cantonese), Nor'alia Mayo (Arabic)														871,200.00			Additional Language Training (Mandarin)
k.3	Reintegration Services for	Program Division	Altenative (Small						depends on the C	FC's availabile so	nedule						OWWA	2,891,900.00			Capability Training of OFCs
k.4	OFCs		Value) Altenative (Small						dopondo on tre c	o o avaliablic oc	loddio						FUND OWWA	66,550.00			
	Parent-Scholar Orientation	Program Division	Value)														FUND				
k.5	Summer Youth Camp	Program Division	Alterative (Small Value)														OWWA FUND OWWA	133,100.00			
K.O	Enterprise Development & Loan Program - EDT	Program Division	Altenative (Small Value)														FUND	677,600.00			
k.7	Financial Literacy	Program Division	Altenative (Small Value)														OWWA FUND	220,000.00			
k.8	Delate and the Course for	December Division	Altenative (Small														OWWA	110,000.00			
k 0	Reintegration Counseling	Program Division	Value)														FUND	2 640 000 00			
k.9	Livelihood Support for Families of Deceased OFWs (ELAP - Livelihood)	Program Division	Altenative (Small Value)														OWWA FUND	2,640,000.00			
k.10	Info Caravan on Reintegration	Program Division	Altenative (Small														OWWA	254,100.00			
k.11			Value) Altenative (Small														FUND OWWA	298,870.00			
	Fora/Conferencce	Program Division	Value)														FUND				
k.12	Market Places Events	Program Division	Altenative (Small Value)														OWWA FUND	220,000.00			
k.13	IT Training for OFWs	Program Division	Altenative (Small Value)		everyday Monday to Friday												OWWA FUND	350,000.00			For the repair, upgrade and maintenance of Desktop Computers.
L.	OTHER SERVICES																				For 26 Job Order Personnel. Plus 20%
l.1	Job Orders (Driver, Janitors, Messenger, Security, LCOs, Clerks)	Admin	Renewal of Existing Contract														GAA		5,465,304.00		additional for SSS, Pag-IBIG, PhilHealth Premiums.
1.2	Bank Charges	Admin.	Direct Contracting														GAA		25,000.00		
М	OTHER PROJECTS																				
m.1	National Seafarer's Day	Program Division	Altenative (Small Value)						ever	June 2022							OWWA FUND	50,000.00			
m.2	Migrant Workers Day	Program Division	Altenative (Small Value)		every June 2022											OWWA FUND	400,000.00			For Food Coupon at Php 120.00 each per participants. Expected participants for Iloilo is 2,000 pax and for Bacolod is 2,000 pax.	
m.3	OFW Family Day	Program Division	Altenative (Small Value)		every December 2022												OWWA FUND	500,000.00			For Food Coupon at Php 100.00 each per participants. Expected participants for lloild is 2,500 pax and for Bacolod is 2,500 pax.
m.4	Search for Model OFW of the Year Award	Program Division	Altenative (Small Value)		every Sepmtember 2022												OWWA FUND	100,000.00			For Venue, Accommodation and Tokens for OFWs Participants during the Regiona Awarding Ceremony.
m.5	Labor Day Celebration	Program Division	Altenative (Small Value)		every May 1, 2022												OWWA FUND	15,000.00			
<b>O</b> 0.1	CAPITAL OUTLAY Purchase of Two (2) Unit of		Altenative (Small																		For Reintegration Program (Iloilo and
	Laptop	Program Division	Value)						Man	h 01, 2022							GAA			80,000.00	Bacolod)
0.2	Purchase of Five (5) unit of Desktop Computer	Office - Admin/Program	Altenative (Small Value)	March 01, 2022											GAA			225,000.00	3 for Programs, 2 for Accounting		
0.3	Digital Duplicator (Risograph)	Office - Admin/Program	Altenative (Small Value)	March 01, 2022												GAA			150,000.00	for production of Office forms and flyers.	
0.4	Purchase of two (2) Printer (Multi-Function)	Program Division	Altenative (Small Value)						Mar	h 01, 2022							GAA			30.000.00	
0.5	Purchae of two (2) Printer	Office	Altenative (Small						Man	h 01, 2022							GAA				For Cashier in Iloilo and Bacolod
0.6	(Dot-Matrix, Ribbon)		Value)							-										30,000.00	For Repatriation of OFWs (Panay &
	2 unit Mini-Van/Coaster	Office	Public Bidding	1		ı	T	1	1	1	1	1	1	1			GAA			7,500,000.00	Negros Occidental)
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TOTAL 31,827,458.47

Prepared/Consolidated by:

Recommending Approval:

Approved by:

RICKY P. CORDOVA Member, BAC

SARA/I P. TOGON

RIZZA JOY MIOLD

Date: **JANUARY 12, 2021**